



**Leeds Safeguarding Children Board: Best Practice Guidance for Leeds Education Providers**

This document represents recommended best practice in relation to minimum safeguarding training standards for education providers and recommended preventative curriculum resources endorsed by the Leeds Safeguarding Children Board Education Reference Group.

Course Title	Staff members / Cohort	Frequency	Provider
Child Protection Basic Awareness - Refresher	Full Staff	Every 3 Years	Education & Early Years' Service <a href="mailto:Educ.Childprotection@leeds.gov.uk">Educ.Childprotection@leeds.gov.uk</a>
WRAP- Prevent	Designated Safeguarding Lead (statutory) Other staff (best practice)	One off event	Local authority PREVENT Team <a href="mailto:Jabar.rehman@leeds.gov.uk">Jabar.rehman@leeds.gov.uk</a> <a href="mailto:Nadeem.siddique@leeds.gov.uk">Nadeem.siddique@leeds.gov.uk</a>
Governor 1 hour briefing	Full Governing Body	Every 3 Years	Education & Early Years' Service <a href="http://www.leedsforlearning.co.uk/Search/safeguarding">http://www.leedsforlearning.co.uk/Search/safeguarding</a>
Lead Governor full 2.5hr training	CP Lead Governor	Every 3 Years	Education & Early Years' Service <a href="http://www.leedsforlearning.co.uk/Search/safeguarding">http://www.leedsforlearning.co.uk/Search/safeguarding</a>
One day update training for Head Teacher	Head Teacher	Every 3 Years	Education & Early Years' Service <a href="http://www.leedsforlearning.co.uk/Search/safeguarding">http://www.leedsforlearning.co.uk/Search/safeguarding</a>
Safer Recruitment	Head teacher, at least 1 governor and staff responsible for recruitment administration	Full SR training – one off event.  Refresher training every 5 years	Education & Early Years' Service /Safer Recruitment Consortium Trainer accredited provider <a href="http://www.leedsforlearning.co.uk/Search/safeguarding">http://www.leedsforlearning.co.uk/Search/safeguarding</a>
Safer Working Practices	Full Staff	Every 5 Years	Education & Early Years' Service /Safer Recruitment Consortium Accredited Trainer <a href="mailto:Educ.Childprotection@leeds.gov.uk">Educ.Childprotection@leeds.gov.uk</a>

External Safeguarding Audit	Designated Senior Lead	Every 3-5 years	Education & Early Years' Service / External Provider <a href="mailto:Educ.Childprotection@leeds.gov.uk">Educ.Childprotection@leeds.gov.uk</a>
Designated Staff Training	Designated Staff	3 day initial training  2 yearly refresher training	Education & Early Years' Service <a href="http://www.leedsforlearning.co.uk/Search/safeguarding">http://www.leedsforlearning.co.uk/Search/safeguarding</a> Education & Early Years' Service / External Provider
Safeguarding Supervision Training	Designated Senior Lead	One off event	Education & Early Years' Service <a href="http://www.leedsforlearning.co.uk/Search/safeguarding">http://www.leedsforlearning.co.uk/Search/safeguarding</a>

The Health and Wellbeing Service have resources and training to support schools delivering the preventative curriculum:

Resource	Aimed at	Availability	Links
My Health, My School Survey	Children & young people Year 5, 6, 7, 9 & 11	Annually November- End of Summer term	Health and Wellbeing Service <a href="mailto:schoolwellbeing@leeds.gov.uk">schoolwellbeing@leeds.gov.uk</a>
Teaching Female Genital Mutilation (FGM) in UKS2/KS3	Teachers/PSHE Coordinators	One -off	Health & Wellbeing Service <a href="http://www.leedsforlearning.co.uk">www.leedsforlearning.co.uk</a>
You, Me, PSHE: A Primary PSHE Scheme of Work resource	Teachers/PSHE Coordinators KS1 & 2	N/A	Health & Wellbeing Service <a href="http://www.schoolwellbeing.co.uk/pages/primary-pshe-scheme-of-work-examples">http://www.schoolwellbeing.co.uk/pages/primary-pshe-scheme-of-work-examples</a> or contact <a href="mailto:schoolwellbeing@leeds.gov.uk">schoolwellbeing@leeds.gov.uk</a>
Planning a Whole School PSHE Curriculum using the Primary PSHE Scheme of Work, You, Me, PSHE	Teachers/PSHE Coordinators KS1 & 2	Delivered annually	Health & Wellbeing Service <a href="http://www.leedsforlearning.co.uk">www.leedsforlearning.co.uk</a>
The Secondary PSHCE Secondary Toolkit resource	Teachers/PSHE Coordinators KS3 & 4	N/A	Health & Wellbeing Service <a href="mailto:schoolwellbeing@leeds.gov.uk">schoolwellbeing@leeds.gov.uk</a>
PSHE Further Education Wellbeing Toolkit resource	Teachers/PSHE Coordinators KS5	N/A	Health & Wellbeing Service <a href="mailto:schoolwellbeing@leeds.gov.uk">schoolwellbeing@leeds.gov.uk</a>